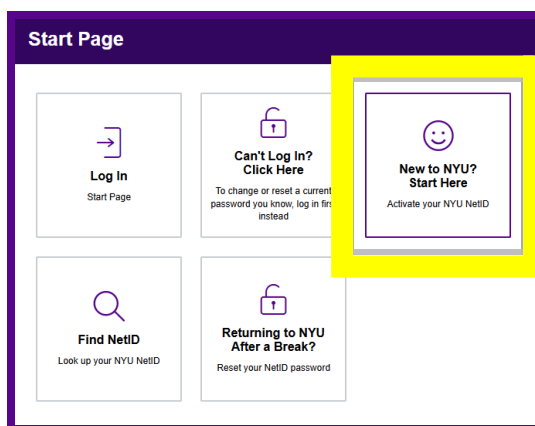


NYU Law Summer Housing Deposit Instructions

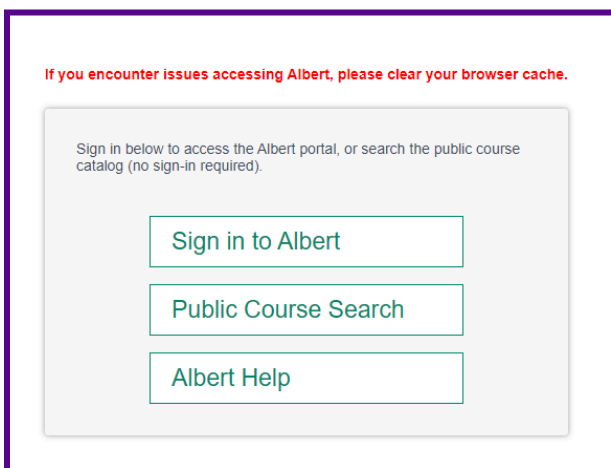
1. Before depositing, please be sure to [activate your NYU credentials](#). This is required for new and returning applicants.

The screenshot shows the 'NYU ID Creation Form for Non-NYU Students'. At the top, there is a banner with the NYU LAW logo and the text 'Summer Living in NYC'. Below the banner, the title 'NYU ID Creation Form for Non-NYU Students' is centered. A note indicates 'Field marked with * is required'. The form is divided into a 'General Information' section. It includes input fields for: *First Name (Required), *Last Name (Required), Middle Name, Preferred First Name, Name Suffix (dropdown), *Legal Sex (dropdown), *Date of Birth (Required, with a calendar icon), and US SSN (optional).

2. Once you receive your NYU credentials, go to [NYU Start](#), select the “New to NYU?” box, and activate your NetID.



3. After that, navigate to [NYU Albert](#). If you encounter issues accessing Albert, please clear your browser cache. Please also note that a VPN is required to access Albert from outside of the United States. Click the “Sign in to Albert” button and log in with your NYU Home credentials (NetID and password).

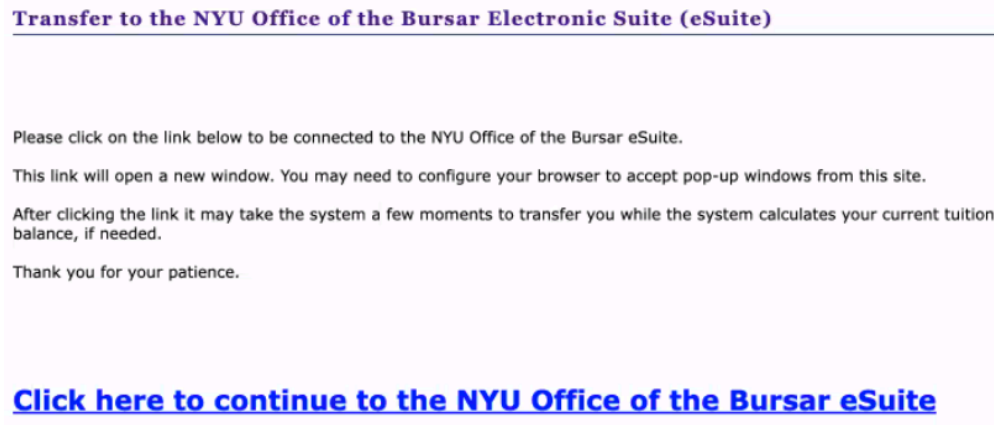


The screenshot shows the 'Log In to Your NYU Account' page. It features the NYU logo at the top left. The main heading is 'Log In to Your NYU Account'. Below this, there are input fields for 'NetID (e.g., aqe123)' and 'Password'. To the right of the password field, there is a note: 'Be cybersecurity aware: [Learn how to confirm that this is the legitimate NYU Login page.](#)'. Below the input fields, there is a 'Login' button. At the bottom of the page, there are links for 'Reset Password', 'Forgot NetID', 'Activate NetID', and 'Accessibility'.

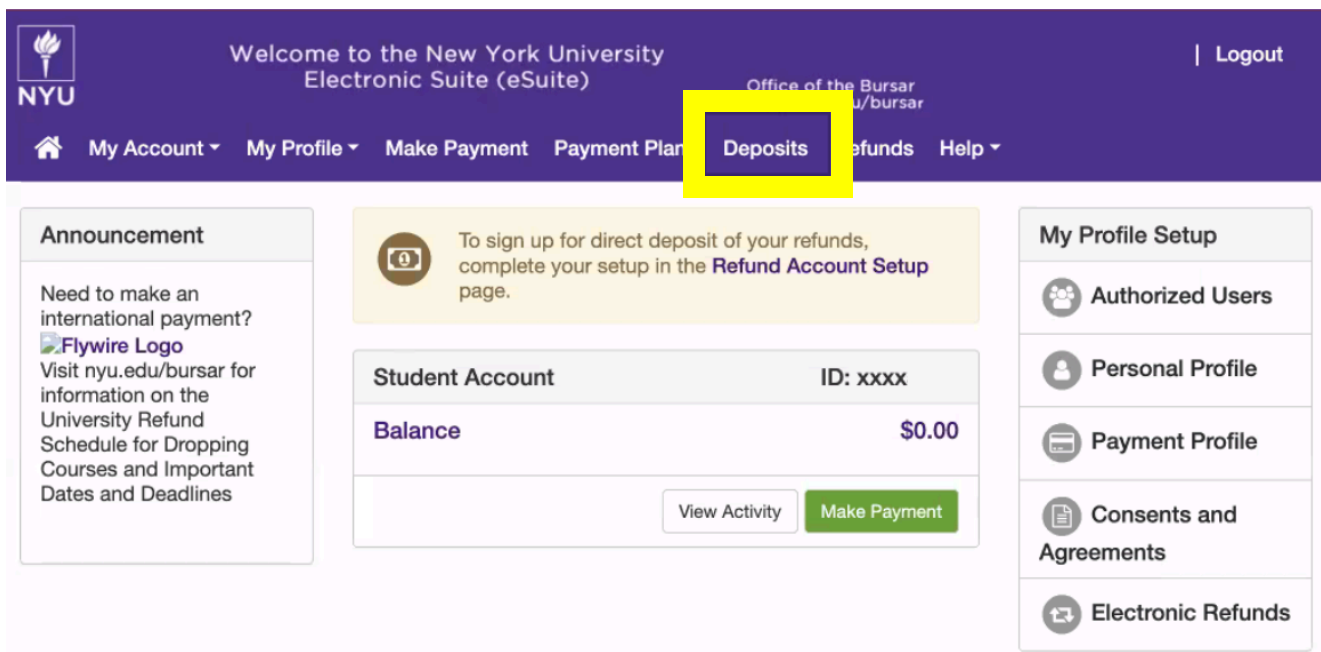
4. In Albert, under the “Housing” tab, click the “NYU Housing Payments” link.



5. Click the link, “Click here to continue to the NYU Office of the Bursar eSuite.”



6. In eSuite, click the “Deposits” tab located toward the top of the screen.



7. Select the Summer term from the drop-down menu.

Deposit Payment

Deposit Payment | Deposit History

Amount | Method | Confirmation | Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term: Summer [v] Select

8. Once you've selected the Summer term, a second drop-down menu will appear. Be sure to select the **Law Summer Housing Deposit** option. If you select a different option, our office will not be notified of your deposit submission.

Deposit Payment

My Account | My Profile | Make Payment | Payment Plans | Deposits | Refunds | Help

Deposit Payment | Deposit History

Amount | Method | Confirmation | Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term: Summer [v] Select | Select a deposit: [v] Law Summer Housing Deposit | Select

Law Summer Housing Deposit	
Deposit name	Law Summer Housing Deposit
Deposit description	Law Summer Housing Dep-eCheck
Term	Summer
Payment amount	\$1,000.00

Cancel | Continue

9. Continue with your payment method and you are all set!