

## COST OF ATTENDANCE APPEAL

Fall 2024 Deadline: November 5

Spring 2025 Deadline: April 1

Name: \_\_\_\_\_

UID: \_\_\_\_\_

NYU recognizes that a student's total expenses for the academic year may exceed the NYU standard cost of attendance. This appeal form allows the Office of Financial Aid to examine selected **education related** expenses and evaluate your option for additional loan funding.

The University Office of Financial Aid will review this request within 3 weeks. Once a decision has been made, the student will be notified of the results by the NYU Law Office of Student Financial Services. Decisions are based upon your provided documentation and are directed by administrative parameters previously established by New York University. All decisions are final.

Students who plan to enter the Loan Repayment Assistance Program (LRAP) may request coverage of a one-time computer purchase. No additional cost of attendance appeal requests will be eligible for coverage under LRAP.

\* Requests for a laptop will be reviewed once every 4 years (see FAQ). If you are a JD student interested in participating in the Loan Repayment Assistance Program (LRAP), a maximum amount of \$2,000 will be eligible for coverage for a laptop computer. No supplemental hardware, accessories or enhanced software will be eligible for coverage in LRAP. A proof of purchase for the laptop computer must be provided in order for the additional loan to be covered under LRAP. Approval for coverage of laptop computer purchases will be at the sole discretion of the LRAP administrator.

1. Please check one:

- |   |  |
|---|--|
| <input type="checkbox"/> Semester Fall/Spring      Year _____<br><input type="checkbox"/> Fall only      Year _____ | <input type="checkbox"/> Semester Spring only      Year _____<br><input type="checkbox"/> Summer      Year _____ |
|---|--|

2. Please itemize below your additional budgetary needs, apart from the normal amount for tuition and fees. If you need more space, or to further explain your circumstance, please attach a separate sheet of paper (include your name and University I.D. on all sheets).

*Please note: Any items requested in this Cost of Attendance Appeal must exceed your current budget in order to be considered. You can view your current cost of attendance in ALBERT under "View Financial Aid" and selecting "Estimated Cost of Attendance".*

COA Item	Monthly \$ Amount (where applicable)	Total \$ Amount (for entire period indicated in #1 above)	Documentation*
Housing <i>Do you live in NYU Housing? (circle one) Yes No</i>			Copy of Signed Lease
Food <i>Do you have a meal plan? (Circle one) Yes No</i>			Copy of Receipts (One week or more)
Utilities <i>(Electric, Gas, Internet, Phone, etc).</i>			Copy of Utility Bill
Books & Supplies			Syllabus and Receipts
Computer			Purchase Receipt
Transportation			Receipt of Itinerary/Copy of Bill
Other			Receipt/Copy of Bill

*\* Documentation must be provided for all claimed items. Additional information may be requested at a later date.*

3. If your cost of attendance appeal is approved, it will not automatically increase your financial aid. If approved and your budget allows for additional loans, please indicate if you want NYU to suggest these loans and send a revised award letter to you (Federal loans will be suggested first, if you are eligible):

- ☐ YES, please suggest loans based on my new eligibility.\*\*
- ☐ NO, please adjust my budget, but do not suggest additional loans.

\*\* Forms must be submitted 20 business days prior to the end of each semester to allow for processing time. Students are required to review and accept the loan on their Albert Student Center, complete any required documentation for the loan on [studentaid.gov](https://studentaid.gov), and promptly review holds in addition to any items on their Albert To-Do list to allow for full disbursement prior to the end of the term.

*You confirm that all the information on this form is true and accurate to the best of your knowledge. The penalty for intentionally giving false information may include the forfeiture and return of any funds received. **NOTE: Request must be submitted from your NYU email.***

Student Signature (*e-signatures must be Adobe, DocuSign or similar*) \_\_\_\_\_

\_\_\_\_\_ Date

**Include your University I.D. number on all pages and submit by one of the following:**

EMAIL/IN PERSON/FAX  
 NYU School of Law Office of Student Financial Services  
 245 Sullivan Street, 4<sup>th</sup> Floor, New York, NY 10012

**FAX**  
 212-995-4525

**SCAN/EMAIL**  
[Law.finaid@nyu.edu](mailto:Law.finaid@nyu.edu)

**Please budget at least one month to receive additional loan funds if approved.**  
**Cost of Attendance Appeal Policy**

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. NYU recognizes that a student's total expenses for the academic year may exceed the NYU standard COA. This appeal form allows the financial aid office to examine selected **education-related** expenses and evaluate your option for additional loan funding. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must have occurred while the student is in attendance at NYU School of Law. Please see below for instructions:

Budget Item	Required Documentation
Childcare	Receipt and Notarized Statement. Adjustments will only be made for the time periods in which the student is attending class.*An additional form will be required, you may request a copy of the supplementary form by emailing our office at law.finaid@nyu.edu
Housing, Food, Utilities <ul style="list-style-type: none"> <li>Rent</li> <li>Utilities</li> <li>Food</li> </ul>	Copy of signed lease <ul style="list-style-type: none"> <li>If more than one tenant is listed, costs will automatically be divided accordingly.</li> <li>If student is subletting, a copy of the sublettor's lease is required. Also needed, a signed letter from leaseholder stating the student's monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation</li> </ul> Bill/Statement of gas, heat, electricity, water, cable, cellphone, etc.  Receipts for one week worth of food purchases OR Credit card statement showing grocery store and/or dining establishment charges only.
Travel Home	Receipt/Printout (coach section only). Only ONE roundtrip ticket per semester is permitted. Travel between your NYU Campus to permanent address.
Computer	Purchase Receipt. Only ONE purchase will be eligible for review every 4 years ( dual degree, continuing JD's through a new program or otherwise should take note).
Academic Travel (for study abroad)	Confirmation of acceptance to program. Receipt/Credit  Card Statement/Bursar bill indicating fee charged.  Airfare: Receipt/Printout (coach section only)

The following expenses **CANNOT** be appealed:

Car/Rental/Parking/Gas/Tolls	Dry Cleaning	Renters Insurance
Cell Phone Device	Entertainment	Storage
Childbirth	Furniture	Summer Living Expenses
Club Dues & Activity Fees	Job Search	Undergraduate Student Loans
Conferences	Moving/Security Deposits	Wardrobe Expenses
Credit Card Debt	Bar Study Expenses	Wedding