

## Law School Biweekly Payroll Schedule 2024-2025

PAY PERIOD		APPROVED BY THE APPROVER ON	PAY DAY
Beginning	Ending		
(Monday)	(Sunday)	(Monday)	(Friday)
08/26/24	09/08/24	09/09/24	09/20/24
09/09/24	09/22/24	09/23/24	10/04/24
09/23/24	10/06/24	10/07/24	10/18/24
10/07/24	10/20/24	10/21/24	11/01/24
10/21/24	11/03/24	11/04/24	11/15/24
11/04/24	11/17/24	11/18/24 10AM	Wed, 11/27/24
11/18/24	12/01/24	12/02/24	12/13/24
12/02/24	12/15/24	12/16/24	12/27/24
12/16/24	12/29/24	12/30/24	01/10/25
12/30/24	01/12/25	01/13/25	01/24/25
01/13/25	01/26/25	01/27/25	02/07/25
01/27/25	02/09/25	02/10/25	02/21/25
02/10/25	02/23/25	02/24/25	03/07/25
02/24/25	03/09/25	03/10/25	03/21/25
03/10/25	03/23/25	03/24/25	04/04/25
03/24/25	04/06/25	04/07/25	04/18/25
04/07/25	04/20/25	04/21/25	05/02/25
04/21/25	05/04/25	05/05/25	05/16/25
05/05/25	05/18/25	05/19/25	05/30/25
05/19/25	06/01/25	06/02/25	06/13/25
06/02/25	06/15/25	06/16/25	06/27/25
06/16/25	06/29/25	06/30/25	07/11/25
06/30/25	07/13/25	07/14/25	07/25/25
07/14/25	07/27/25	07/28/25	08/08/25
07/28/25	08/10/25	08/11/25	08/22/25
08/11/25	08/24/25	08/25/25	09/05/25

- Hourly employees: record your attendance each day you work and submit your hours at the end of each pay period or your pay may be delayed.
- Timesheet approvers/supervisors: review, edit and approve biweekly timesheets at the end of each pay period and/or on the approval day. Note the special approval times for holidays.