

Requesting a Degree Progress Report Using the Albert Student Center

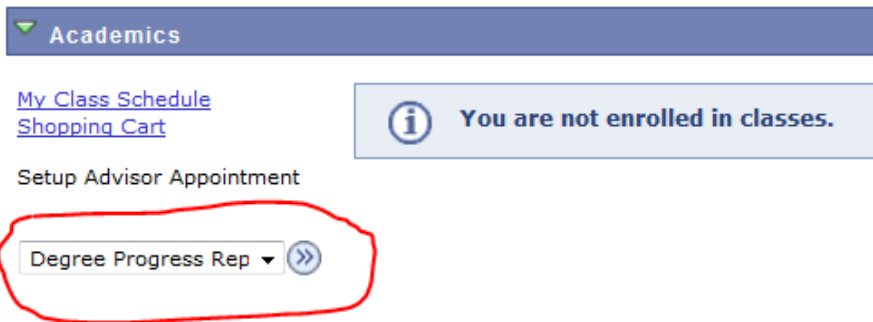
This document illustrates the steps for JD and LLM law students to a request a Degree Progress Report via Albert.

Log in to Albert via: Albert.nyu.edu

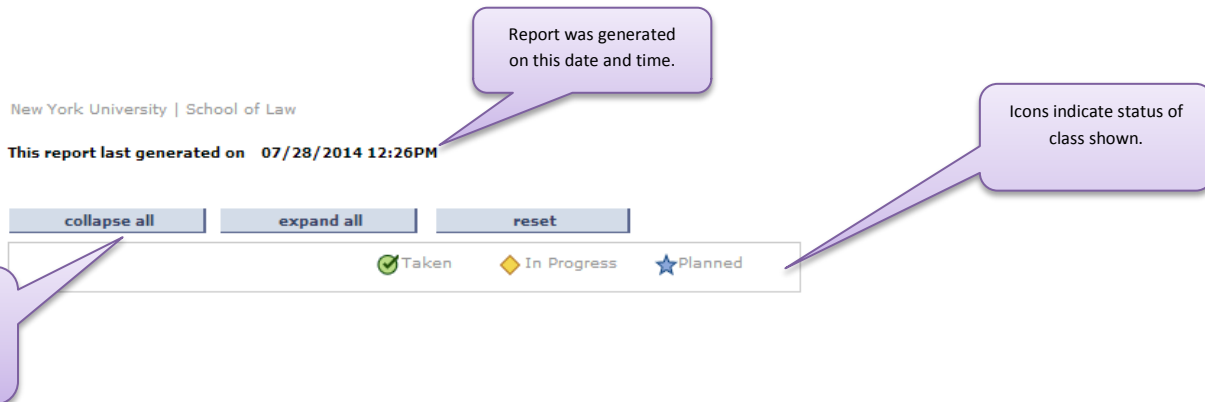
Degree Progress Report

Use the drop-down menu on the Student Center, select Degree Progress Report and click the arrow icon to the right of the drop down box.

Albert's Student Center



The degree progress report will show the date it was last generated. A new report with updated values will be generated if there have been changes to enrollment since your last report request. For questions about the law school degree progress report, please send an email to acadservices@law.nyu.edu.

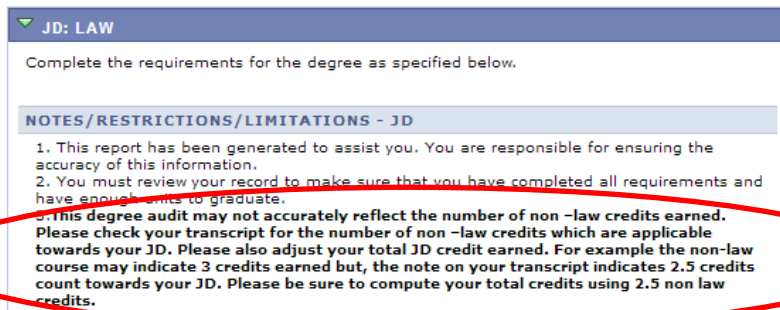


Important Considerations When Reading the Law School Version of the Degree Progress Report

Use the scroll bar on the right to view this report from top to bottom.

Non-Law Credits

Please be aware of the limitations of degree audit. Currently degree audit does not accurately reflect the number of non-law credits that count towards the JD degree. You must check your transcript for the correct credit allocation for non-law classes.



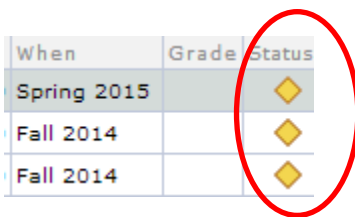
JD: LAW

Complete the requirements for the degree as specified below.

NOTES/RESTRICTIONS/LIMITATIONS - JD

1. This report has been generated to assist you. You are responsible for ensuring the accuracy of this information.
2. You must review your record to make sure that you have completed all requirements and have enough units to graduate.
3. **This degree audit may not accurately reflect the number of non-law credits earned. Please check your transcript for the number of non-law credits which are applicable towards your JD. Please also adjust your total JD credit earned. For example the non-law course may indicate 3 credits earned but, the note on your transcript indicates 2.5 credits count towards your JD. Please be sure to compute your total credits using 2.5 non law credits.**

**** Note:** If a student is currently enrolled for a class the system will assume the student will successfully complete this part of the requirement and the class will be shown as “**in progress**” with a yellow diamond shape under the course “Status” column. Additionally, the class will be reflected as satisfying the applicable degree requirement in the report.



When	Grade	Status
Spring 2015		◆
Fall 2014		◆
Fall 2014		◆

Each degree requirement will list a description and below the description there will be a notification as to whether the requirement has been satisfied or remains outstanding. This degree progress report will also detail how many units (credits) are required to satisfy a particular requirement, how many have been taken, and what is still needed. Please note that the “units required” language is not always the correct way to describe a law school degree requirement. However, this is standard language from the University and it cannot be altered. For example, please see below how the Credit/Fail cap is described in the degree progress report.

Credit/Fail



RESTRICTIONS: CREDIT/FAIL BASIS

A maximum of 2 CR/F upperclass courses may be taken; they may be taken in one semester.

- Courses: 0 required, 0 taken, 0 needed

Adjunct Credits

Again, please notice that the text regarding the adjunct cap says “8 Units required, ‘x’ taken, ‘y’ needed.” Please note that there is no longer a separate cap for adjunct credits. The cap is 31 credits for adjunct and non-classroom credits combined. Please note that you are **NOT** required to take adjunct classes.

COURSES Updates to the Degree Progress Report

Please keep in mind that degree audit will be approximately two hours behind the release of COURSES results. So, if COURSES results are released at 1:30pm, degree audit may not contain the most accurate information until 3:30pm that day.